



POSITION: Training & Technical Assistance Specialist
Reports to: Training & Program Director
Classification: Full Time Exempt (36 hour work week)
Compensation: \$50,000- \$55,000/annual

Benefits:

- Full Health, Dental, and Vision coverage for employee
- Generous paid time off
- 3% Simple IRA match
- RTD EcoPass
- Flexible & remote work options
- Monthly internet stipend

ABOUT VIOLENCE FREE COLORADO

Violence Free Colorado is recognized as the state's anti-Domestic Violence Coalition. Our purpose is "advancing the well-being of all Coloradans through relationships free from abuse and oppression." We work at the local, state, and national level to create system-wide change by influencing policy and supporting direct service organizations with resources, training, and technical assistance. We are committed to working in partnership with survivors and other anti-oppression movements to address the root causes, and overlapping dynamics, of violence. Violence Free Colorado is excited about our current trajectory. We are a progressive organization fostering a workplace culture rooted in equity, transparency, liberation, and care.

ABOUT THE POSITION

The Training & Technical Assistance Specialist (TTAS) provides training, technical assistance, and systems advocacy on domestic violence. The TTAS works closely with our Housing Program Manager (HPM) to help anti-domestic violence programs build and maintain Flexible Funding Programs. The TTAS works closely with our Bilingual Training and Technical Assistance Specialist, Culturally Responsive Program Manager, and our Economic Justice Specialist to help member organizations create programming that is inclusive and accessible, addressing historical trauma, oppression, and disenfranchisement. The successful candidate will be as excited about supporting survivors as they are about teaching advocates, recognizing that the education they offer will impact thousands of survivors each year.

We are seeking a colleague who is excited about stepping into a dynamic team at a moment of change and transition. In keeping with our organizational core values, the successful candidate will engage their work in trauma-informed, culturally responsive ways that center accessibility, equity, and inclusion. Like all coalition staff, TTAS will work to center the experience of survivors and to identify ways that domestic violence intersects with experiences of oppression based on identity and access to power. All Violence Free Colorado staff are expected to participate in our internal work on diversity, equity, and inclusion and our ongoing vision work.

ESSENTIAL JOB FUNCTIONS

Flexible Funding Program (20 hours/week)

- TTAS will receive, log, assign, and/or follow up on technical assistance (TA) requests regarding flexible funding.
- Manage Basecamp for Flexible Funding Project, including content updates, community building and engagement with Flexible Funding Cohort.
- Work with HPM to offer monthly Flexible Funding Cohort calls for peer sharing, TA needs, and mini trainings.
- Work with HPM to coordinate and/or lead webinars on trends/issues/concerns as needed by the Flexible Funding cohort.
- Participate in Flexible Funding program management with TPD, HPM, state funders and other technical assistance providers.

Training & Technical Assistance

- Analyze TA requests to identify trends, needs, and barriers. Work with the TTA Team to create trainings that meet these needs.
- Provide TA to members and community partners on issues of economic justice, financial education, anti-oppression, and domestic violence.
- Provide online and in-person training to members and community partners on issues of economic justice, financial education, anti-oppression, and domestic violence.
- Provide support for monthly Facts and Snacks webinars, including selection of topics and outreach, scheduling, and coordination of presenters.
- Support development and technical assistance related to the Online Learning Center
- Coordinate with the Public Policy Team on systems interventions and public policy development that protect economic safety, advocate for economic opportunity and promote the independence of survivors.
- With TTA staff, collect, track, and analyze TA and training data for equity, growth, effectiveness, reporting, and professional development.
- Provide support and leadership during Coalition events such as the Colorado Advocacy in Action Conference, Annual Membership Meetings, Housing Convenings, etc.

Communications and Outreach

- Build and support new partnerships with organizations whose work supports, safety, and stability and are committed to anti-oppression and anti-violence.
- Collaborate with community partners on training and technical assistance.
- With TTA Team, produce regular content for newsletters, social media, and website on issues relating to local and national issues.
- Manage online platform (including document sharing, message boards, policy updates, and calendar) for member programs receiving flex funding.
- With staff, build and maintain strong relationships with member programs.

- With staff and leadership team, expand and diversify membership.

Organizational Leadership

- Participate in internal vision work, including theory of change, strategic planning, and culture building.
- Participate in various boards, task forces, and committees that impact domestic violence.
- Support internal equity (ACRTI) work.
- Other duties as assigned.

REQUIRED QUALIFICATIONS

- Bachelor's level degree in human services, economics, critical theories, or related field; OR 5-8 years equivalent experience.
- Direct-service experience in advocacy, counseling or community organizing.
- High level of understanding of domestic and sexual violence, stalking, and the ways these intersect with issues of identity and oppression.
- Demonstrated knowledge of trauma informed care.
- Demonstrated commitment to anti-racism and anti-oppression work.
- Ability to communicate information to small and large groups, to domestic violence experts and the public.
- Experience with Zoom and other online communication platforms, Microsoft Office programs and databases.
- Due to our funding sources, all staff must submit an I-9 at time of hire.
- Due to our funding sources, a background check and fingerprinting are required.

PREFERRED QUALIFICATIONS

- Candidates who identify as bicultural and bilingual are strongly encouraged to apply.
- Knowledge of Colorado legal and/or housing systems are highly valued.

Additional Requirements:

- While we work primarily remotely, all staff must live in Colorado at time of employment.
- While we work primarily remotely, all staff will be expected to participate in in-person TA, training, community, and staff meetings as needed.
- Ability to travel statewide for training and technical assistance.
- Occasional evening and weekend work may be required.

Note to potential applicants: The final candidate must have the ability to perform the majority of duties in this role. Having said that, we acknowledge that individuals who have experienced systemic oppression tend to undervalue what they can contribute to an organization. We encourage you to apply for this job if it sounds like a good fit for you, even if you aren't confident that you meet every single one of the requirements.

HOW TO APPLY

Send a cover letter, resume and contact information for three professional references, in a single PDF attachment with the subject line "(your last name) Training & Technical Assistance Specialist" to jobs@violencefreeco.org Speak to how your experience and qualifications match what we are looking for in this role in your cover letter. We invite candidates to include chosen names and pronouns on documents. Include in your application what reasonable accommodation(s) you need to apply. Application review starts immediately and will be open until filled.

EQUAL OPPORTUNITY

E.O.E. – Violence Free Colorado is an Equal Opportunity Employer. We do not discriminate on any protected status and enthusiastically welcome applications from people of all genders and gender expressions, all sexual orientations, members of BIPOC communities, the formerly incarcerated, and persons in/of any other protected class, such as religion, disability, marital status, veteran status, national origin, pregnancy status, or genetic status. Survivors of systemic oppression and/or gender-based violence are highly encouraged to apply.